

Policy 4259: Employee Assistance Programs

Status: ADOPTED

Original Adopted Date: 07/01/1986 | **Last Revised Date:** 07/01/2002 | **Last Reviewed Date:** 07/01/2002

The Governing Board recognizes that school district employees may have problems which can have detrimental effects upon job performance and student safety. The Board encourages employees to seek help when such problems exist and to take advantage of the resources that are available to assist them.

Employees shall have confidential access to information about the district's employee assistance program. This information shall be available to all employees and their spouses and dependents.

Management and supervisory staff shall be knowledgeable about the district's employee assistance program and may counsel employees about the program, as appropriate.

Participation in the assistance program shall not jeopardize an employee's employment or career advancement, nor will it protect the employee from disciplinary action for substandard job performance.

State	Description
Ed. Code 35160	Authority of governing boards
Ed. Code 35160.1	Broad authority of school districts
Ed. Code 44962	Leaves of absence for certificated employees
Ed. Code 44964	Power to grant leaves of absence for accident, illness, or quarantine
Ed. Code 45190-45209	Resignations and leaves of absence for classified employees
Gov. Code 8355	Certification of drug-free workplace, including notification
H&S Code 104420	Tobacco-free schools
Federal	Description
41 USC 8101-8106	Drug-Free Workplace Act
Management Resources	Description
Website	CSBA District and County Office of Education Legal Services
Code	Description
3513.3	Tobacco-Free Schools
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3513.4	Drug And Alcohol Free Schools
4020	Drug And Alcohol-Free Workplace
4032	Reasonable Accommodation
4112.42	Drug And Alcohol Testing For School Bus Drivers
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4115	Evaluation/Supervision
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4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4161	Leaves
4161	Leaves
4161.1	Personal Illness/Injury Leave
4161.8	Family Care And Medical Leave
4161.9	Catastrophic Leave Program

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4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
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4215	<u>Evaluation/Supervision</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
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4261	<u>Leaves</u>
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4261.1	<u>Personal Illness/Injury Leave</u>
4261.8	<u>Family Care And Medical Leave</u>
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4361	<u>Leaves</u>
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5131.62	<u>Tobacco</u>
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